

**LIST OF STATE PUBLIC INFORMATION OFFICERS AND APPELLATE AUTHORITIES UNDER THE RIGHT TO INFORMATION ACT - 2005**

**GENERAL ADMINISTRATIVE DEPARTMENT**

Sr. No	Name of the Department	Public Information Officer's Address, Telephone No. & Email ID	First Appellate Authority's Address, Telephone No. & Email ID
1	<b>Personnel , Welfare &amp; Management</b>	<b>Asst. Personnel Manager</b> Personnel Department, BEST Bhavan, 1 <sup>st</sup> floor, BEST Marg, Colaba, Mumbai - 400 001. Tel.No.22799771 Email : personneldept@bestundertaking.com	<b>Personnel Manager (IR)</b> Personnel Department, BEST Bhavan, 1st Floor, BEST Marg, Colaba, MUMBAI-400001. Tel.No.22799339 Email : personneldept@bestundertaking.com
2	<b>SECRETARIAL including CORRESPONDENCE &amp; TYPING SECTION</b>	<b>Asst. Admn.</b> Secretarial Department, 2 <sup>nd</sup> floor, BEST Bhavan, BEST Marg, Colaba, MUMBAI-400 001, Tel.No.22799319, Secretary@bestundertaking.com	<b>Secretary</b> Secretarial Department, BEST Bhavan, 1 <sup>st</sup> floor, BEST Marg, Colaba, MUMBAI-400 001, Tel.No.22733322, Secretary@bestundertaking.com
3	<b>SECURITY &amp; VIGILANCE</b>	<b>DY. CHIEF SECURITY OFFICER (ADMN.)</b> Security&VigilanceDept., 4th floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22799359/22840668. Email: sraocca@bestundertaking.com	<b>DY. CHIEF SEC. &amp;VIGILANCE OFFICER</b> Security&VigilanceDept., 4th floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI-400 001. Tel.No.22799351/22799352 /22840668. Email: sraocca@bestundertaking.com
4	<b>PUBLIC RELATIONS</b>	<b>ASST. PUBLIC RELATIONS OFFICER,</b> Public Relations Dept., 2nd floor, Electric House, BEST Marg, Colaba, MUMBAI – 400 001. Office : 22799396 , Mobile No. 9867404059 <b>Email: pro@bestundertaking.com</b> <b>probestundertaking@gmail.com</b>	<b>PUBLIC RELATIONS OFFICER</b> Public Relations Dept., 2nd floor, Electric House, BEST Marg, Colaba, MUMBAI – 400 001. Office : 22799395 , Mobile No. 7303788215 <b>Email: pro@bestundertaking.com</b> <b>probestundertaking@gmail.com</b>
5	<b>ACCOUNTS (including ESI Section)</b>	<b>CHIEF ACCOUNTANT</b> Accounts Dept., 2nd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Email: accounts@bestundertaking.com Tel.No.22799368	<b>ASSIST. CHIEF ACCOUNTS OFFICER,</b> Accounts Dept., 2nd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI-400 001. Email: accounts@bestundertaking.com Tel.No.22799362

6	<b>BUDGET</b>	<b>DEPUTY BUDGET OFFICER</b> BudgetDept.,3rd floor, Parivahan Bhavan,Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. <b>Tel.No.22799367</b> <b>EMAIL: budget@bestundertaking.com</b>	<b>BUDGET OFFICER BudgetDept.</b> , 3rd floor, Parivahan Bhavan,Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. <b>Tel.No.22799367 EMAIL: budget@bestundertaking.com</b>
7	<b>PROVIDENT FUND</b>	<b>ASST. ADMN. OFFICER (PROVIDENTFUND)</b> Provident Fund Dept.,3rd Floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, Mumbai - 400 001. <b>Tel.No.22799404.</b> <b>Email: bestpf@bestundertaking.com</b>	<b>Assist. Administrative Manager (PROVIDENTFUND)</b> Provident Fund Dept.,3rd Floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, Mumbai - 400 001. <b>Tel.No.22799400.</b> <b>Email: bestpf@bestundertaking.com</b>
8	<b>CASH</b>	<b>AM(CASH)</b> Cash Dept.,Ground floor, BEST Bhavan,BEST Marg, Colaba, MUMBAI – 400 001. Tel.No.22799612/613	<b>Sr. AO (CASH - I)</b> Cash Dept.,Ground floor, BEST Bhavan,BESTMarg,Colaba, MUMBAI–400 001. Tel.No.22799611
9	<b>TIME KEEPING</b>	<b>ADMN.OFFICER (TIME KEEPING)</b> Time Keeping Dept., 3rd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22799385 Email id <a href="mailto:_aamtk@bestundertaking.com">_aamtk@bestundertaking.com</a>	<b>ASST.ADMN.MANAGER TIME KEEPING (Delegation)</b> , TimeKeepingDept.,3rd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI-400001. Tel.No.22799386 Email id <a href="mailto:_aamtk@bestundertaking.com">_aamtk@bestundertaking.com</a>
10	<b>INTERNAL AUDIT</b>	<b>Asst. Manager (Audit)-3</b> InternalAuditDept., 2nd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22820011/22799376 Email: <a href="mailto:agmaudit@bestundertaking.com">agmaudit@bestundertaking.com</a>	<b>Dy. Manager (AUDIT)-II,</b> Internal Audit Dept., 2nd floor, Parivahan Bhavan, Shahid Bhagat Singh Marg, Colaba, MUMBAI – 400 001. Tel.No.22799372/22846535 Email: <a href="mailto:agmaudit@bestundertaking.com">agmaudit@bestundertaking.com</a>